

Agenda



Rural Capital of Food

Meeting name	Governance Committee
Date	Tuesday, 12 June 2018
Start time	6.30 pm
Venue	Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH
Other information	This meeting is open to the public

Members of the Governance Committee are invited to attend the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors	P. Cumbers (Chair)	J. Simpson (Vice-Chair)
	T. Bains	T. Beaken
	M. Blase	J. Douglas
	P. Faulkner	M. Glancy
	J. Illingworth	P. Posnett

Quorum: 4 Councillors

Meeting enquiries	Catherine Richards
Email	crichards@melton.gov.uk
Agenda despatched	Monday, 4 June 2018

No.	Item	Page No.
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES To confirm the minutes of the meeting held on 27 March 2018. To confirm the minutes of the ad hoc meeting held on 30 April 2018.	1 - 18
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting.	19 - 20
4.	INTERNAL AUDIT ANNUAL REPORT 2017/18 The Head of Internal Audit to submit a report to satisfy the Accounts and Audit Regulations by providing Members with the opportunity to consider a report from the Head of the Council's Internal Audit function on the performance of internal Audit during the year and the 'internal Audit Opinion' on the Council's system of internal control and its arrangements for risk management and governance.	21 - 54
5.	INTERNAL AUDIT CHARTER AND STRATEGY The Head of Internal Audit to submit a report providing Members with a copy of the Internal Audit Charter and Strategy for review and approval.	55 - 68
6.	FRAUD UPDATE The Head of Internal Audit to submit a report updating Members on the implementation and latest status of the Counter Fraud Action Plan and to report upon any frauds alleged and investigated during 2017/18.	69 - 74
7.	RISK MANAGEMENT ANNUAL REPORT The Director for Corporate Services to submit a report updating Members on the management of risk within the Council during 2017/18 and presenting an updated risk management policy and strategy for Members approval.	75 - 96
8.	CODE OF CONDUCT UPDATE The Monitoring Officer to submit a report to update the Committee on the latest position with regard to standards matters including the Code of Conduct, the Registration of Disclosable Pecuniary Interests and Other Interests and any complaints against Councillors dealt with under the Council's process.	97 - 100

9.	CONSTITUTION UPDATE The Monitoring Officer to submit a report to request that the Committee consider constitutional items and those approved will be referred to the Council for adoption and incorporation into the Council's Constitution.	101 - 118
10.	URGENT BUSINESS To consider any other items that the Chair considers urgent.	